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## **Privacy Statement**

### **1. Personal data**

Heger & Partner Rechtsanwälte limit the collection, processing and use of your personal data to the context of their mandate or appointment and/or in accordance with your consent to the purposes agreed upon with you or to the extent that there is another legal basis in line with the GDPR; we do so in compliance with data protection law, our professional code of conduct and civil law provisions.

We only collect such personal data that you have deliberately placed at our disposal or which is required for the performance and carrying out of the legal work provided as attorneys at law (Rechtsanwälte).

All data which includes specifications about personal or material matters, e.g. name, address, e-mail address, telephone number, date of birth, age, social security number, video recordings, photos, family background, property rights and business data are personal data. Sensible data like data related to health or data in conjunction with criminal proceedings may also be included.

Please let us know if and to what extent your personal data has changed.

### **2. Access and erasure**

As a natural person whose personal data we process (be it as a client or for other reasons), you have at all times the right to access your (own) personal data as stored, its source and addressee and the purpose of the data processing as well as the right to request rectification, data portability, restriction of processing, erasure, that the data be made unavailable to users and the right to object to the processing of incorrect and unlawfully processed data respectively. This right may, however, potentially be limited by our duty to attorney confidentiality.

You have at all times the right to withdraw the consent given with regard to the use of your personal data. Your request for access, erasure, rectification, data portability and/or your objection can be directed to the address of the law firm mentioned in section 9 of this statement.

If you are of the opinion that our processing of your personal data infringes the data protection law in force or if your rights under such law have been otherwise infringed, you may file a complaint with the competent supervisory authority. In Austria, the "Datenschutzbehörde" (data protection authority) is competent in this respect (<https://www.dsb.gv.at/>).

### **3. Data security**

The security of your personal data is provided through appropriate organisational and technical measures. In particular, these measures concern protection from unpermitted, unlawful or even accidental access, processing, loss, use and manipulation.

Irrespective of maintaining a high standard of care, it cannot be excluded that information that you are making available to us by using the internet may be seen and used by other persons.

Please note that we do not assume any liability whatsoever for the disclosure of information due to errors in data transfer and/or unauthorized access by third parties (e.g. hacker attack to email-account and telephone respectively, interception of fax messages).

### **4. Use of data**

We will not process the data provided to us for another purpose than the one(s) covered by the contract of mandate or by your consent or otherwise by a provision in line with the GDPR, including prevention of money-laundering and terrorist financing. Hereof excluded is the use for statistical purposes in anonymised form.

### **5. Transfer of data to third parties**

In order to fulfil our mandate, it may be required to transfer your data to third parties (e.g. counterparty, substitute lawyers, law offices cooperating on the matter, notaries, insurers, service providers that we engage), courts and authorities. Such data transfer is exclusively performed on the basis of the GDPR, in particular, for the performance of the mandate given to us or on the basis of your prior consent.

Please be further informed that within the context of our legal representation and service as attorneys at law (Rechtsanwälte), third parties will procure case and fact related information about you on a regular basis.

Some of the above mentioned recipients of your personal data are located outside of your country or process your personal data there. The data protection level of other countries may possibly not equal the one of Austria. On the one hand, we transfer your personal data to countries for which the EU-Commission decided that they dispose of an adequate level of data protection but on the other hand, we also transfer your personal data to other third countries. In this case, we take measures in order to make sure that all recipients have an adequate level of data protection. In order to achieve this, we may potentially use standard contract clauses (2010/87/EC and/or 2004/915/EC). Upon request, those can be made available.

### **6. Notification of data glitch**

We take efforts in order to make sure that data glitches are noted early and, if this is the case, are notified, without delay and including the respective data category affected, to you and the competent supervisory authority respectively.

## **7. Storage of data**

We will not store data any longer than required for the performance of our contractual or legal duties and to defend against potential claims for liability.

## **8. Cookies and server log files**

8.1. This website uses „cookies“ in order to design our offer user friendly, more effectively and more safely.

A „cookie“ is a small text file that we transfer through our web-server to the cookie-file of the browser at your end-device (PC, tablet computer, telephone or the like). Thereby, our website is able to recognize you as a user if a connection is enabled between our web-server and your browser. Cookies assist us in analysing the frequency of use and the number of users of our webpage. The content of the cookies used by us is limited to an ID number which does not permit an inference to the person of the user. The main purpose of a cookie is the recognition of visitors of the website.

Our website uses two kinds of cookies:

- Session cookies: Those are temporal cookies which stay in the cookie file of your browser until the website is left. They are automatically deleted at the end of your visit.
- Permanent cookies: To achieve better usability, cookies remain saved on your end-device and allow us to recognize your browser at your next visit.

You may adjust your browser in a way so that you are informed about the placing of cookies and so that you need to allow cookies for each individual case, accept cookies for certain cases or generally exclude them as well as activate the automatic deletion of cookies at the closure of your browser. If you deactivate cookies, the functionality of this website may be reduced.

8.2. In order to optimize this website in relation to system performance, user friendliness and provision of useful information about our services, the provider of the website automatically collects and saves information in so called server log files that your browser automatically transfers to us. This includes your internet protocol address (IP address), browser and language settings, operating system, URL, your internet service provider as well as date and time.

This data will not be linked to personal data sources. We reserve the right to asses these dates subsequently if concrete indications for unlawful use become known.

## **9. Our contact details**

We are available for you at the below mentioned contact details:

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